

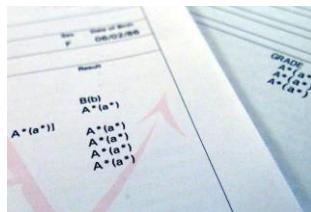
SBL ACADEMY

GUIDANCE FOR STUDENTS & PARENTS AFTER THE EXAMINATIONS 2024

Results Day - Results Slips - UCAS - Grade Boundaries

Post-Results – What to do if you are unhappy with your results

Centre Number: 50451



This guide aims to give valuable advice for examination results received by candidates at **Sir Bernard Lovell Academy**

**Please read this document carefully
and retain it for future reference**

**If there are ANY questions or problems, please contact the Exams Officer
cmurray@sblacademy.org.uk¹**

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AFTER THE EXAMINATIONS

Notification of Results

GCE A2 :

Results will be available for collection from school between **09:00 - 11:00** on **Thursday 15th August 2024**.

Staff will be available in school from **09:00** to deal with any specific exam / careers related guidance you may require.

GCSE:

Results will be available for collection from school between **09:00 - 11:00** on **Thursday 22nd August 2024**.

Staff will be available in school from **09:00** to deal with any specific exam / careers related guidance you may require

If you are not able to collect your results

- You must email your exams officer cmurray@sblacademy.org.uk to advise. Results will be issued to school email addresses, unless you give written permission for another email. Alternatively, you can nominate a person to collect on your behalf (they must bring photo ID with them).
- If results are not collected or emailed, they will be available to view on the portal later on results day. They can also be posted if requested and will be delivered to you according to the Post Office delivery schedule. We are not able to post results to arrive on results day.
- Please note that any results not collected in person will be sent out once the results collection has been completed in school.

Results will not be given out by telephone.

Before You Collect Your Results Slip

You will be asked to sign a document which gives or, refuses your permission for your scripts to be accessed.

Without your permission we are unable to action any requests by you or, by your teacher.

As a matter of course, we will redact all personal information about you before using the scripts in the classroom.

Alumni Information

You will also be asked to complete some information in class time so that school can keep in touch with you. The destination information for Year 11 and Year 13 pupils is required by the DofE census.

RESULTS SLIP (Examples)

On results day you will receive a Results Slip generated by school that will show your provisional results. The results are provisional (pending any post-results services outcomes that you may have applied for) until you receive your results certificate. The results slip lists ALL the exams you have and any components within the qualification. GCE slips will also show the level of the qualification.

A capital letter indicates an **OVERALL** grade. Lower case letters indicate component grades.

UCAS

If you've applied to university through UCAS, your provisional results will be sent by the awarding bodies directly to them and they will forward them to your chosen university or college. If you request any post-results services and your grades change, an amendment file will be sent to UCAS. If your exam results were not what you expected, or you would like some guidance about what to do next, speak to the Director of Post-16. You can also contact the UCAS Exam Results Helpline for help and advice on anything including retakes, resits, gap years, apprenticeships, further education, clearing and funding. Their contact number is 0800 100 900. Alternatively, you can visit the [UCAS website](#)

Grade Boundaries

Normal grading arrangements will continue for GCSEs, AS and A levels in 2024. As usual, Ofqual will make sure that the awarding organisations take a suitable approach to grading each of their qualifications. There are no set numbers of each grade available. You will be awarded a grade that reflects your performance.

It is important to remember that grade boundaries vary from year to year for each qualification. Although senior examiners aim to produce exam papers of the same difficulty each year, in practice this is very hard to do. Because of this, the grade boundaries vary to reflect the level of challenge of the papers taken that year. These changes to grade boundaries make sure that fair and appropriate grading standards are set and that it is not easier or harder to get a grade from one year to the next. As in any year, senior examiners will recommend grade boundaries for every qualification after they have reviewed students' work in their exams and other assessments.

Ofqual have issued some information for students in their Ofqual Student Guide 2024 which can be found here: www.gov.uk/government/publications/ofqual-student-guide-2024/ofqual-student-guide-2024

GCSE EXAMPLE



Results by Student Report

Sir Bernard Lovell Academy

Name: [REDACTED] **DoB:** [REDACTED] **Date:** 19/07/2024
Season: [REDACTED] **UCI:** [REDACTED] **Tutor Gp:** 11Ca2
Candidate No: [REDACTED] **ULN:** [REDACTED] **Year Gp:** 11

Date	Exam	Exam Level	Result	Mark	Equ	Endorse	Pt.
2023/06	Biology Tier H	GCSE/FC	6	00088			6
2023/06	Chemistry Tier H	GCSE/FC	5	00075			5
2023/06	English Language	GCSE/FC	4	0075		M	4
2023/06	English Literature	GCSE/FC	6	00088			6
2023/06	History Gc	GCSE/FC	7	00095			7
2023/06	Mathematics Option H	GCSE/FC	7	00148			7
2023/06	Physics Tier H	GCSE/FC	7	00127			7
2023/06	Effective Digital Working Practices	BTNG/B			P2		
2023/06	Digital Information Technology	BTEC/1&2			P2		4
2023/06	Engineering	L1L2/FC			L2D*		8.5

GCE / BTEC EXAMPLE



Results by Student Report

Sir Bernard Lovell Academy

Name: [REDACTED] **DoB:** [REDACTED] **Date:** 19/07/2024
Season: [REDACTED] **UCI:** [REDACTED] **Tutor Gp:** 13CBA
Candidate No: [REDACTED] **ULN:** [REDACTED] **Year Gp:** 13

Date	Exam	Exam Level	Result	Mark	Equ	Endorse	Pt.
2023/06	Economics A	GCE/A	B	00232			40
2023/06	Criminology Diploma Cash-in	L3/L3	B	0290			34
2023/06	Crime And Punishment Paper Based	L3/L3		075	b		
2023/06	Crime Scene To Courtroom	L3/L3		079	b		
2023/06	Sport and Physical Activity	CAMXEC3			D*		0

WHAT TO DO IF YOU ARE UNHAPPY WITH YOUR RESULTS

1. Talk to your teacher

If together you decide that there may be a problem with the marking, there are a number of things that can be done BUT there may be a cost involved, so your parents need to sanction this.

Students who are *very* close to a grade boundary are likely to have a review funded by the school, depending on what the subject leaders find when they look through the students' scripts online.

Otherwise, reviews must be funded by parents/carers.

2. Decide, with your teacher and your parents, what you want to happen

A review of your results may result in your marks or grade being changed.

IMPORTANT: marks and grades can go up OR down – you could end up with a lower mark or grade.

If grade goes up or down there is unlikely to be a fee charged. However, this may depend on the awarding body's charging policy.

If grade does not change then there is a fee charged.

3. Look at the flowchart on Appendix 1 (page 9 of this booklet) to see which post results service suits you. Page 7 of this booklet explains what each service includes.

4. Contact Ms Murray in the Exams Office if you are unsure about anything.

Email address is cmurray@sblacademy.org.uk

POST RESULTS SERVICES EXPLAINED

Reviews of Results

All Reviews of Marking (RORs) should first be discussed with the relevant Head of Department and/or Subject Tutor who will advise on the viability of such a request. The online "Review of Results Form" should then be completed and signed. No request will be actioned unless payment has been made. Payment details are given on Appendix 2 (page 8 of this booklet).

In the school's experience, it is unusual for marks to change by more than a marginal amount. It is important to note that marks and grades can go up or down! However, the school reviews the marks that you and others have achieved and will advise you if we feel the paper should be reviewed. If we are concerned about results received for a particular subject, the school itself will request a review of marking of all those papers (with the consent of all candidates).

If your university place is pending, we do not recommend that you obtain a script first or a clerical check. **The deadline for requesting a priority review is 22nd August 2024.** Although scripts are mainly online now, there could be a technical delay and the scripts may not arrive in time for the priority review to be requested. The turnaround for a clerical check is 10 days but the deadline for requesting a priority review is only 7 days after results day!

If you do not have a university place pending then we recommend that you ask for a priority script. These will be issued by 31st August 2024 and you have until 26th September 2024 to request a review.

For GCSE pupils, access to scripts deadline is 26th September 2024 and, this is also the deadline for requesting a clerical check or a review of your results.

Please see the next page for descriptions of the review of marking categories.

Review of Marking categories are as follows:

SERVICE 1 CLERICAL CHECK

This service included the following checks:

A check of all clerical procedures which lead to a result being issued. Checks include: all parts of script have been marked; totalling of marks; recording of marks. You can request a copy of the checked script. The outcome is normally issued within 10 calendar days of application.

SERVICE 2 (Mark review)

A check that the examiners have marked externally assessed components correctly. Changes to marks will only be made where there is an administrative or marking error but not where the original mark is reasonable. This is in line with Ofqual's review of marking guidance. Marking errors can occur as a result of: an admin error; a failure to apply the mark scheme where a task has a 'right' or 'wrong' answer; an unreasonable exercise of academic judgement. The checks will also include the clerical rechecks detailed in service 1. You can request a copy of the reviewed script. The outcome is normally issued within 20 calendar days of application.

IMPORTANT: MARKS CAN GO DOWN AS WELL AS UP - YOU COULD END UP WITH A LOWER MARK. REVIEWERS WILL NOT REMARK THE SCRIPT. THEY ONLY ACT TO CORRECT ANY ERRORS IDENTIFIED IN THE ORIGINAL MARKING.

PRIORITY SERVICE 2P (Mark review)

This service is as Service 2. However, it is only if a GCE A-level candidate's place in higher education is dependent on the outcome.

Any applications not meeting these criteria will be treated as normal Service 2 requests. The deadline for completion is within 15 calendar days of the awarding body receiving the request.

IMPORTANT: MARKS CAN GO DOWN AS WELL AS UP - YOU COULD END UP WITH A LOWER MARK. REVIEWERS WILL NOT REMARK THE SCRIPT. THEY ONLY ACT TO CORRECT ANY ERRORS IDENTIFIED IN THE ORIGINAL MARKING.

ATS (Access to Script)

A photocopy or the original of the student's script.

Deadlines

	Service 1 DEADLINE	Service 2P DEADLINE	Service 2 DEADLINE	Priority ATS DEADLINE	ATS DEADLINE
Exam Board	26/09/24	22/08/2024 (GCE)	26/09/24	31/08/2024 (GCE)	26/09/24
	Clerical Check	Priority Review of Marks	Review of Marks	Priority Access to Scripts (review of results)	Access to Scripts (teaching and learning)

CERTIFICATES

Certificates usually arrive mid-November. Students will be notified when certificates are ready for collection. If the student is in Futura Sixth Form, these will be available to collect from Ms Collins in Post-16. Students who are continuing their education/ training elsewhere will be able to collect from main reception during the selected period.

JCQ regulations state that schools should keep certificates for 12 months. If they remain uncollected they may be disposed of securely.

If the student wishes for someone to collect their certificates, we will need written permission from the student. This can be an in an email, as long as the email address clearly indicates the sender (e.g. joebloggs@email.com rather than footballfan@email.com)

If certificates get lost then the student will need to apply directly to the awarding body for replacements and the cost of each certificate may be as much as £60 (fees vary).

Awarding bodies do not issue replacement certificates for GCSE or GCE qualifications, instead they will issue a certified statement of results which can be used in place of an exam certificate. It is therefore recommended that you collect your certificates and take good care of them.



AQA City & Guilds CCEA Edexcel OCR SQA WJEC

Produced on behalf of: AQA, CCEA, Edexcel, OCR and WJEC.

Notice to Centres

Unclaimed Certificates

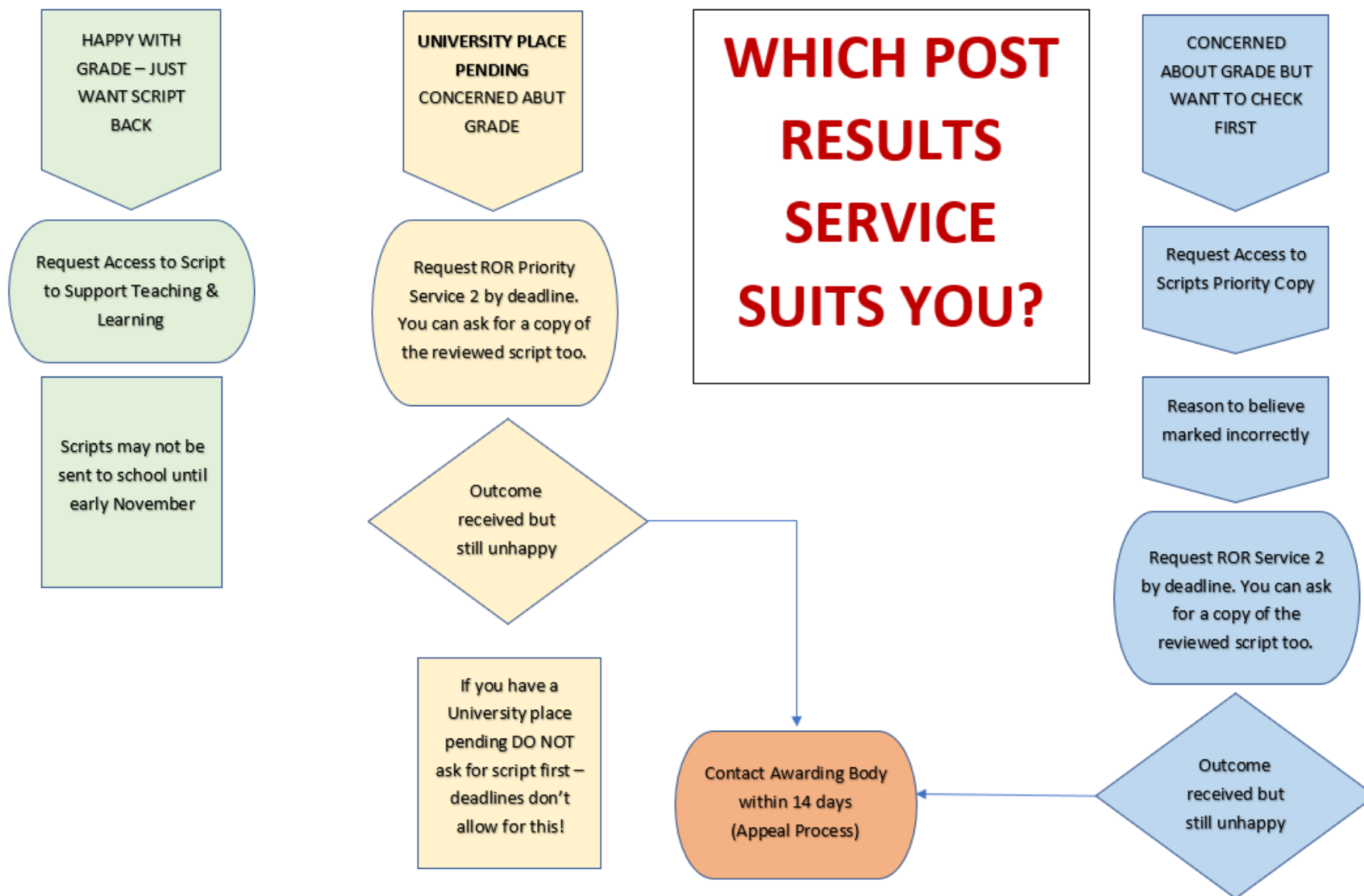
The Awarding Bodies have agreed to implement a standard procedure for dealing with unclaimed certificates.

Centres may destroy any unclaimed certificates by a secure method (for example by shredding or incineration) after holding them for a period of 12 months from the date of issue. A record of all certificates destroyed by a centre should be kept for a further period of four years from the date of their destruction.

Any queries concerning the destruction or secure disposal of unclaimed certificates should be directed to the awarding body that issued the certificates.

APPENDICES

Appendix 1 – Which Post Results Service Suits You?



Appendix 2 – GCE and GCSE Post Results Fees – Summer 2024

To request reviews you need to complete the appropriate form, total up the amount you are spending and pay using ParentPay. Ms Murray will ensure the correct fee is put onto the account. In the event that funds have not been received, you will be sent a reminder email or phone call. **NO REVIEWS WILL BE REQUESTED UNTIL PAYMENT HAS BEEN RECEIVED.**

GCE POST RESULTS FEES – SUMMER 2024

These awarding bodies do not provide copies of reviewed script, they send an individual report detailing which questions were changed.	Access to Scripts (ATSC or ATSO)	Return of Original Script - At time of post results (ATSO)	Clerical Check of Marks (Service 1)	Clerical Check with Copy of Checked Script (Service 1)	Priority Review of Marking (Service 2P)	Priority Review of Marking (Service 2P) with copy of reviewed script	Review of Marking (Service 2)	Review of Marking with Copy of Post Results Amended Script / individual report* (Service 2a)
AQA	Free	£0.00	£9.05	£9.05	£57.85	£57.85	£48.65	£48.65
Edexcel	Free	£14.50	£13.10	£27.60	£64.70	£79.20	£54.30	£68.80
OCR	Free	£15.75	£10.75	£26.50	£75.75	£91.50	£61.50	£77.25
WJEC*	Free	£0.00	£11.00	£11.00	£55.00	£55.00	£46.00	£46.00

GCSE POST RESULTS FEES – SUMMER 2024

These awarding bodies do not provide copies of reviewed script, they send an individual report detailing which questions were changed.	Access to Scripts (ATSC or ATSO)	Return of Original Script - At time of post results (ATSO)	Clerical Check of Marks (Service 1)	Clerical Check with Copy of Checked Script (Service 1)	Review of Marking (Service 2)	Review of Marking with Copy of Post Results Amended Script / individual report* (Service 2a)
AQA	Free	£0.00	£9.05	£9.05	£42.00	£42.00
Edexcel	Free	£14.50	£13.10	£27.60	£46.70	£61.20
OCR	Free	£15.75	£10.75	£26.50	£61.50	£77.25
WJEC*	Free	£0.00	£11.00	£11.00	£40.00	£40.00

NOTES

A series of 28 horizontal dotted lines for writing notes.